



**LEFAVOR ENVELOPE COMPANY
HUMAN RESOURCES**

2550 SOUTH 900 WEST
SALT LAKE CITY, UTAH 84119
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<i>Human Resources Use Only:</i>	
<i>Hire Date:</i>	
<i>Wage:</i>	<i>Shift:</i>
<i>Drug/Background results:</i>	

APPLICATION FOR EMPLOYMENT

LAST NAME	FIRST NAME	MIDDLE	DATE:
ADDRESS:	CITY:	STATE:	ZIP CODE: HOME PHONE:
DESIRED POSITION:	FULL / PT	EXPECTED WAGE:	EST. START DATE:
SSN#	ARE YOU LEGALLY ELIGIBLE FOR EMPLOYMENT IN THE U.S.?		YES NO
WILL YOU WORK OVERTIME IF ASKED?	YES	NO	
WHICH SHIFT WILL YOU WORK?	DAYS	SWING	GRAVEYARD
DO YOU AGREE TO A PRE-EMPLOYMENT DRUG TEST? (at no cost to you?) (Requirement for employment)		YES	NO
DO YOU AGREE TO PROVIDE BACKGROUND CHECK INFORMATION UPON REQUEST. (Requirement for employment)		YES	NO

PROSPECTIVE EMPLOYEES WILL RECEIVE CONSIDERATION WITHOUT DISCRIMINATION DUE TO RACE, CREED, COLOR, SEX, AGE HANDICAP OR VETERAN STATUS.

DO YOU KNOW OF ANY PHYSICAL HEALTH PROBLEMS THAT WOULD KEEP YOU FROM SATISFACTORILY PERFORMING THE JOB FOR WHICH YOU ARE APPLYING? SUCH AS UNCORRECTED DEFECTS IN:			
HEARING:	VISION:	BACK PROBLEMS:	OTHER:
IN CASE OF EMERGENCY NOTIFY:		RELATIONSHIP:	
ADDRESS, CITY, ST, ZIP:		PHONE:	
PLEASE LIST ANY EXPERIENCE YOU HAVE HAD WORKING WITH MACHINES OR EQUIPMENT USED IN OUR INDUSTRY:			
HOBBIES:			

